



State of Nevada  
**Certified Court Reporters Board**

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Las Vegas, Nevada 89131

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SEVERIN CARLSON, Esq. - Chairman  
LORI JUDD - Vice Chairperson  
SHERRILL GROTHEER - Board Member

DEBBIE UEHARA - Executive Secretary

## OPEN MEETING MINUTES

Date: Wednesday, June 29, 2011

Start Time: 5:04pm

End Time: 5:16pm

Las Vegas Location: State of Nevada Certified Court Reporters Board  
6628 Sky Pointe Drive, Suite 104  
Las Vegas, Nevada 89131

Present Las Vegas: Debbie Uehara Sherrill Grotheer Amber Riggio  
Kristin (last name inaudible)

Via Teleconference: Severin Carlson Lori Judd

**ITEM #1: Meeting Called to Order:** The meeting was called to order by Chairman, Severin Carlson.

Board Members:

Severin Carlson – Present

Lori Judd – Present

Sherrill Grotheer – Present

**ITEM #2: Approval of the Agenda:**

Without motion, Severin Carlson approved the agenda. No further comments.

**ITEM #3: Approval of Meeting Minutes:**

MOTION BY Lori Judd: That the January 6, 2011 open meeting minutes are approved with the change to item #14 to read "Motion by Severin Carlson to adjourn at 6:37pm". Motion seconded by Sherrill Grotheer, all in favor, motion moves forward.

MOTION by Lori Judd: That the May 10, 2011 open meeting minutes are approved in its entirety. Motion seconded by Sherrill Grotheer, all in favor, motion moves forward.

MOTION by Lori Judd: That the May 14, 2011 closed meeting minutes are approved in its entirety. Motion seconded by Sherrill Grotheer, all in favor, motion moves forward.

MOTION by Lori Judd: That the June 8, 2011 closed meeting minutes are approved in its entirety. Motion seconded by Sherrill Grotheer, all in favor, motion moves forward.

**ITEM #4: Ratify the May 14, 2011 Certification Exam Results:** Debbie Uehara reported there were a total of 18 registered exam applicants; 1 no show and 2 students who participated in the skills exam for practice purposes only. Of the 15 examinees taking the certification exam, 3 passed both sections of the exam and are now eligible to register for their Nevada court reporter's certificate. No further comments.

MOTION by Lori Judd: That the Board ratify the May 14, 2011 test results Motion seconded by Sherrill Grotheer, all in favor, motion moves forward.

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**ITEM #5. Public Comments:** No public comments.

**ITEM #6: Board Member Comments:** No Board member comments.

**ITEM #7: Next Scheduled Meeting and Agenda Items:** The next scheduled meeting will be on July 21, 2011 at 5:30pm. The agenda will be determined at a later date. No further comments.

**ITEM #8: Adjournment:**  
Motion by Severin Carlson to adjourn at 5:16pm.