



State of Nevada
Certified Court Reporters Board

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PEGGY ELIAS – Chairperson
PEGGY HOOGS – Vice Chairperson
SEVERIN CARLSON, ESQ. – Board Member
CHRISTINE ALAIMO – Board Member
LORI JUDD – Board Member

OPEN MEETING MINUTES

Date: Monday, June 24, 2013
Start Time: 3:03pm
End Time: 4:41pm

Location: Esquire Deposition Services, LLC
2300 West Sahara Avenue, Suite 770
Las Vegas, Nevada 89102

Present: Lori Judd Peggy Elias Severin Carlson Peggy Hoogs
Christine Alaimo Debbie Uehara Rose Marie Reynolds Sophia Long
Gloria Perry Kim Lowe Robert DeNinnis Christine Jacobs

ITEM #1: Meeting Called to Order: The meeting was called to order by Chairperson, Lori Judd.
Board Members:
Lori Judd – Present
Peggy Elias – Present
Peggy Hoogs – Present
Severin Carlson – Present
Christine Alaimo - Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of Agenda:
MOTION by Peggy Hoogs: That the Board approves the agenda in its entirety. Motion seconded by Severin Carlson, all in favor, motion moves forward.

ITEM #4: Appoint Annual Chairperson and Vice Chairperson:
MOTION by Severin Carlson: That pursuant to NRS 656.080(1), the Board appoints Peggy Elias as the Chairperson for the period of June 24, 2013 through June 24, 2014. Motion seconded by Lori Judd, Peggy Hoogs and Christine Alaimo approves, Peggy Elias abstained, motion moves forward.

MOTION by Peggy Elias: That pursuant to NRS 656.080(1), the Board appoints Peggy Hoogs as the Vice Chairperson for the period of June 24, 2013 through June 24, 2014. Motion seconded by Severin Carlson, Lori Judd and Christine Alaimo approves, Peggy Hoogs abstained, motion moves forward.

ITEM #5: Disciplinary Matters Against Lisa Johnson, CCR #339, Lisa Rawson, CCR #576 and Julie Filiberti, CCR #718:
MOTION by Severin Carlson: That the Board finds Lisa Johnson, CCR #339 in violation of NRS 656.180(1), NRS 656.340(1) and NRS 656.250(9), Case #NV14-2012, for operating as a non-registered court reporting firm while on inactive status and accepts her voluntary surrender in lieu of personal attendance for discipline at the meeting. Motion seconded by Peggy Hoogs, Lori Judd approves, Christine Alaimo approves, Peggy Elias recused, motion moves forward.

MOTION by Severin Carlson: That the Board finds Lisa Rawson, CCR #576 in violation of NAC 656.320(1), Case #NV15-2012, for accepting work from a non-registered firm and set a fine of \$500.00 as described in the settlement agreement. Motion seconded by Lori Judd, Peggy Hoogs approves, Christine Alaimo approves, Peggy Elias recused, motion moves forward.

MOTION by Severin Carlson: That the Board finds Julie Filiberti, CCR #718 in violation of NAC 656.320(1), Case #NV16-2012, for accepting work from a non-registered firm and set a fine of \$500.00 as described in the settlement agreement. Motion seconded by Peggy Hoogs, Lori Judd approves, Christine Alaimo approves, Peggy Elias recused, motion moves forward.

Note: All settlement agreements will be kept on file and posted on the Board's website.

ITEM #6: Discussion to Waive Late Fees for Christine Jacobs, CCR #455

MOTION by Severin Carlson: That there is no statutory authority to allow the Board to waive any late fee due to non or delayed delivery of any application and/or payment to the Board. Motion seconded by Peggy Elias, Lori Judd approves, Christine Alaimo approves, Peggy Hoogs opposed, motion moves forward.

ITEM #7: Approval of Meeting Minutes:

MOTION by Severin Carlson: That the Board approves the June 10, 2013 open meeting minutes in its entirety. Motion seconded by Christine Alaimo, all in favor, moves forward.

ITEM #8: Appoint Annual Chairperson and Vice Chairperson to Legislative Regulations Committee:

MOTION by Severin Carlson: That pursuant to NRS 656.111, the Board appoints board member Lori Judd as Vice Chairperson for the Legislative Regulations Committee. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

ITEM #9: Legislative Update by Rose Marie Reynolds, DAG: Rose Marie Reynolds, Deputy Attorney General for the Board gave a recap of AB-65, AB-252 and AB-408 and how they will affect the Board. A copy of each bill is attached and will be kept on file. No further comments.

ITEM #10: Discussion Against Non-Registered Court Reporting Firms: Lori Judd reported there are several out-of-state non-registered court reporting firms who have ignored the Board's cease and desist notices and have not complied with our registration laws governing court reporting firms. To take any further legal action would not be feasible on the Board's limited budget. Debbie Uehara will send out an electronic notice to all licensees to work with registered court reporting firms and direct them to the Board's website to view a list of current registered court reporting firms. No further comments.

ITEM #11: Obtaining Services of a CPA to Prepare Biennial Audit:

MOTION by Severin Carlson: That the Board obtains the accounting services from Bradshaw, Smith & Co., LLP to prepare the Board's biennial audit and the fees are not exceed \$7,500.00. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

ITEM #12: Review of the 12-13 and 13-14 Fiscal Budget:

MOTION by Severin Carlson: That the Board approves the 12-13 and 13-14 fiscal year budgets; with an amendment made to the 13-14 fiscal budget to include a line item of \$7,500.00 for accounting services. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

ITEM #13: Executive Secretary's Report: Debbie Uehara submitted the financial report dated June 18, 2013 for Board review. A copy is attached and will be kept on file. Ms. Uehara reported there are 9 active complaints under investigation and no written comments submitted for Board review. No further comments.

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ITEM #14: **Board Member Comments:** No Board member comments.

ITEM #15: **Public Comments:** Gloria Perry offered free office space to the Board to alleviate costs to the Board. No further comments.

ITEM #16: **Next scheduled meeting and Agenda:** The next scheduled meeting date and future agenda items will be determined at a later date. No further comments.

Adjournment:

MOTION by Severin Carlson: That the Board adjourns the meeting at 4:41pm. Motion seconded by Peggy Elias, all in favor, motion moves forward.