



State of Nevada
Certified Court Reporters Board

5135 Camino Al Norte, Suite 270

North Las Vegas, Nevada 89031

Phone: (702) 489-8787 Fax: (702) 489-8788

Website: www.crptr.nv.gov

Email: Reporting@nvccrb.nv.gov

SEVERIN CARLSON, ESQ., – Chairman

CHRISTINE ALAIMO – Vice Chairperson

LORI JUDD – Board Member

PEGGY ELIAS – Board Member

HEIDI KONSTEN – Board Member

NOTICE & AGENDA OF PUBLIC MEETING
STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

Thursday, September 3, 2015 Time: 5:30pm

MEETING LOCATION

Litigation Services

3770 Howard Hughes Parkway, Suite 300

Las Vegas, Nevada 89169

*Note: You may earn 1 CEU by personal attendance;
you must be present for roll call at start and finish of meeting.*

- 1. Meeting called to order and roll call of Board members.**
Speaker: Severin Carlson
- 2. Discussion for Public Comments.**
Members of the public will be invited to speak before the Board; however, no action may be taken on a matter during public comment until the matter itself has been included on an agenda. Prior to the commencement and conclusion of a contested case or a quasi judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment. See NRS 233B.126. Public comment may be limited to three minutes per person at the discretion of the chairperson.
- *3. For possible action; approval of the agenda.**
Speaker: Severin Carlson
- *4. For possible action; review and discussion to approve the Board's biennial audit pursuant to NRS 218G.400 prepared by Bradshaw, Smith & Co., LLP**
Speaker: Heather Grech, CPA
- *5. For possible action; discussion to approve meeting minutes for:**
 - Monday, June 1, 2015 Open MeetingSpeaker: Severin Carlson
- *6. For possible action; discussion to respond to Sharon Sherr Remy's request to waive Shelburne Sherr Court Reporters, Inc., Firm #045F and Certificate #642 2015-2016 penalty fees and suspension.**
Speaker: Sharon Sherr Remy

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- *7. For possible action; discussion to approve meeting minutes for:**

 - Monday, June 1, 2015 Open Meeting

Speaker: Severin Carlson
- *8. For possible action; review and discussion to update signatories for State of Nevada Certified Court Reporters Board financial accounts with Nevada State Bank.**

Speaker: Debbie Uehara
- *9. For possible action; review and discussion to approve the 2015-2016 fiscal budget.**

Speaker: Debbie Uehara
- *10. For possible action; discussion to prepare BDRs for the 79th Session of the Nevada Legislature.**

Speaker: Lori Judd
- *11. For possible action; discussion to determine the necessity for an active court reporter to earn and submit continuing education credits to qualify for inactive status and/or amend language, specifically NAC 656.170.**

Speaker: Debbie Uehara
- *12. For possible action; discussion to determine the necessity to develop new language in the Nevada Administrative Code Chapter 656 to clarify licensing year, deadlines and penalties for court reporters and court reporting firms.**

Speaker: Debbie Uehara
- *13. For possible action; discussion to determine the necessity to develop new language in the Nevada Administrative Code Chapter 656 to outline the continuing education reporting period, deadlines and penalties for court reporters and court reporting firms.**

Speaker: Debbie Uehara
- *14. For possible action; discussion to determine the necessity to develop language in the Nevada Administrative Code Chapter 656 that will provide a court reporter a dormant status due to a medical or family hardship situation on a case-by-case basis.**

Speaker: Peggy Elias
- *15. For possible action; discussion to determine the necessity to develop language in the Nevada Administrative Code Chapter 656 that will waive a court reporter or court reporting firm's late fee and/or suspension due to non-delivery by postal service or extenuating circumstances on a case-by-case basis.**

Speaker: Peggy Elias
- 16. Executive Secretary's Report**

 - Financial Report
 - Disciplinary Report
 - Written Comments

Speaker: Debbie Uehara

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17. Discussion for Board member comments.

18. Discussion for Public comments.

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***19. For possible action; discussion to schedule next open meeting and requests for agenda items.**

Adjournment.

1. The agenda is posted at the following locations:

State of Nevada Certified Court Reporters Board
5135 Camino Al Norte, Suite 270
North Las Vegas, Nevada 89031

Eighth Judicial District Court
200 Lewis Avenue
Las Vegas, Nevada 89155

Second Judicial District Court
75 Court Street
Reno, Nevada 89501

Office of the Attorney General
100 North Carson Street
Carson City, Nevada 89701

Office of the Attorney General
555 East Washington Avenue, #3900
Las Vegas, Nevada 89101

2. You may request a copy of the supporting materials for the meeting by contacting Debbie Uehara, Executive Secretary at 702-489-8787.

3. Asterisk (*) denotes potential action items.

4. Items may be taken out of order by the discretion of the Chairperson. The Board may combine two or more agenda items for consideration and the Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

5. Persons who have business before the Board are solely responsible to see that they are present when their business is conducted.

Date Posted: August 25, 2015