



State of Nevada
Certified Court Reporters Board

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PEGGY ELIAS – Chairperson
HEIDI KONSTEN – Vice Chairperson
CHRISTINE ALAIMO – Board Member
DAN WAITE, ESQ., - Board Member
LORI JUDD – Board Member

OPEN MEETING MINUTES

Date: Monday, January 22, 2018
Start Time: 5:35pm
End Time: 6:54pm

Location: Litigation Services, LLC
3770 Howard Hughes Parkway, Suite 300
Las Vegas, Nevada 89169

Present: Peggy Elias Heidi Konsten Dan Waite Christine Alaimo
Lori Judd Debbie Uehara

Present via Telcon: Asheesh Bhalla Debra Dibble Ellen Goldstein
Donna Prather Jocelyn Galvan Monice Campbell Kim Farkas
Teresa Stephanoff

ITEM #1: Meeting Called to Order:

The meeting was called to order by Chairperson, Peggy Elias:

Board Members:

Present: Peggy Elias, Chairperson
Present: Heidi Konsten, Vice Chairperson
Present: Christine Alaimo
Present: Dan Waite
Present: Lori Judd

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #4: Approval of Meeting Minutes:

MOTION by Lori Judd: That the Board approves the December 28, 2017 open meeting minutes in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #5: Designate Annual Chair and Vice Chair:

MOTION by Peggy Elias: That pursuant to NRS 656.080(1), the Board designates Heidi Konsten as the 2018 Chairperson of the Board. Motion seconded by Lori Judd, all in favor, motion moves forward.

MOTION by Dan Waite: That pursuant to NRS 656.080(1), the Board designates Christine Alaimo as the 2018 Vice Chairperson of the Board, all in favor, motion moves forward.

ITEM #6: Legislative Regulations Committee Appointments: Peggy Elias offered her services to chair the committee. The Board is in search of a vice chairperson and members for this committee. No further comments.

MOTION by Dan Waite: That the Board table this agenda item and instruct the Executive Secretary to send out a solicitation to those interested in serving on this committee. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #7: Exam Committee Appointments: Lori Judd and Peggy Elias suggested the Executive Secretary include in her solicitation when recruiting Legislative Regulation Committee members, to include the recruitment of members for the Exam Committee and proctoring the exam. No further comments.

MOTION by Peggy Elias: That the Board appoint Lori Judd as the Exam Committee Chairperson. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Peggy Elias: That the Board appoint Christine Alaimo as the Vice Chairperson for the Exam Committee. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #8: NVCRA's 2018 Annual Convention Continuing Education Program: Kim Farkas of NVCRA presented their program outline for their 2018 annual convention to earn 2 Nevada law credits. A copy of their proposal is attached and will be kept on file. Ms. Farkas confirmed she will provide a sign in sheet of those attending the programs to the Board office to verify their attendance. No further comments.

MOTION by Lori Judd: That the Board approve NVCRA's proposal to earn Nevada law credits at their April 6 – 8, 2018 annual convention held at the Golden Nugget Las Vegas. Motion seconded by Christine Alaimo, Heidi Konsten abstained, all others in favor, motion moves forward.

ITEM #9: Debra A. Dibble Seeking Temporary Licensure: Debra A. Dibble, an out-of-state court reporter was seeking temporary licensure pursuant to NRS 656.145. Ms. Dibble was prepared to take the January 6, 2018 exam which was cancelled because regulations related to the exam outlined in R112-17 are currently under review by the Legislative Counsel Bureau. The next exam date is scheduled for April 14, 2018 and Ms. Dibble would like to commence work immediately. A discussion ensued regarding the ambiguity of "acknowledged unavailability" and "temporary basis" as mentioned in NRS 656.145; the Board would like to seek clarification at a future Legislative Regulations Committee meeting. Dan Waite prefaced his motion by acknowledging Ms. Dibble's qualifications and conveyed his hope that she take the April 14th exam or the next available exam and wished her good luck. No further comments.

MOTION by Dan Waite: That the Board respectfully deny Ms. Dibble’s request for temporary licensure. Motion seconded by Christine Alaimo, all in favor, motion moves forward.

ITEM #10: **Annual Fee for Court Reporter’s Certification Exam:** The Board determined a change in fee amounts is not needed at this time. Asheesh Bhalla, D.A.G. for the Board stated it is not a requirement to adjust the fees annually and the Board may address this matter as needed and not limited to one time a year. No further comments.

MOTION by Lori Judd: That the Board keep all fees at their current fee amount.
MOTION amended by Dan Waite: That the Board is without prejudice to our right to reconsider the fees later, if we choose to do so. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #11: **Annual Fee for a Court Reporter’s Original Issuance of a Certificate:** See motion made in agenda item #10.

ITEM #12: **Annual Fee for a Court Reporter’s Certificate Renewal:** See motion made in agenda item #10.

ITEM #13: **Annual Reinstatement Fee for a Suspended Certificate:** See motion made in agenda item #10.

ITEM #14: **Executive Secretary’s Employment Contract:** The Board will seek clarification to determine the Executive Secretary’s employment status is on a contract basis or hired as an employee; this status will determine if the Executive Secretary is eligible for the Public Employees Retirement System (PERS). The Executive Secretary will prepare a cost analysis to participate in the PERS program. The Board will review the information at the next scheduled open meeting. No further comments.

MOTION by Lori Judd: That the Board move this agenda item to the next scheduled open meeting. Motion seconded by Dan Waite, all in favor, motion moves forward.

MOTION by Lori Judd: That the Board grant a one-time thank you bonus of \$1,000.00 to the Executive Secretary. Motion seconded by Dan Waite, all in favor, motion moves forward.

Dan Waite left the meeting at 6:47pm

ITEM #15: **Sunset Subcommittee Report:** The Sunset Subcommittee was created by the Governor’s office to look at the effectiveness and efficiencies of the boards and commissions. Lori Judd and Dan Waite represented the Board at the January 22, 2018 Sunset Subcommittee meeting to validate how we will continue to serve the state of Nevada. Ms. Judd reported the Subcommittee was very complimentary to the Board and the profession is held in high regard. Ms. Judd extended her appreciation to Denise Hinxman who provided Realtime services to the Subcommittee. No further comments.

ITEM #16: Executive Secretary Report: Debbie Uehara presented the Board's financial report. A copy is attached and will be kept on file. Ms. Uehara reported there are no active investigations. No further comments.

ITEM #17: Public Comments: No public comments.

ITEM #18: Next Open Meeting and Agenda Items: The next open meeting date and agenda items will be determined at a later date.

Adjournment:

MOTION by Heidi Konsten: That the Board adjourn the meeting at 6:54pm. Motion seconded by Lori Judd, all in favor, motion moves forward.