



State of Nevada  
**Certified Court Reporters Board**

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HEIDI KONSTEN – Chairperson  
CHRISTINE ALAIMO – Vice Chairperson  
DAN WAITE, ESQ., - Board Member  
LORI JUDD – Board Member  
PEGGY ELIAS – Board Member

## OPEN MEETING MINUTES

Date: Wednesday, July 25, 2018  
Start Time: 5:32pm  
End Time: 6:32pm

Location: Litigation Services, LLC  
3770 Howard Hughes Parkway, Suite 300  
Las Vegas, Nevada 89169

Present: Heidi Konsten Dan Waite William LaBorde Jocelyn Galvan  
Debbie Uehara

Present via Telcon: Lori Judd Christine Alaimo Peggy Elias  
Sophia Long Dana Richardson Lisa Makowski Gina Shrader  
Lori Ann Landers Shenylene King Kathy Irish Matthew Spievak  
Peter Hellman Teresa Stephanoff Josie Roper

**ITEM #1: Meeting Called to Order:**

The meeting was called to order by Chairperson, Heidi Konsten:

Board Members:

Present: Heidi Konsten, Chairperson  
Present: Christine Alaimo, Vice Chairperson  
Present: Dan Waite  
Present: Lori Judd  
Present: Peggy Elias

**ITEM #2: Public Comments:** No public comments.

**ITEM #3: Approval of the Agenda:**

MOTION by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Christine Alaimo, all in favor, motion moves forward.

**ITEM #4: Approval of Meeting Minutes:**

MOTION by Lori Judd: That the Board approves the June 5, 2018 open meeting minutes with the amendment made by board member Peggy Elias to reflect Heidi Konsten as the Chairperson and Christine Alaimo as the Vice Chairperson in item #1. Motion seconded by Peggy Elias, Dan Waite abstains, all others in favor, motion moves forward.

MOTION by Christine Alaimo: That the Board approves the July 7, 2018 closed meeting minutes in its entirety. Motion seconded by Lori Judd, all in favor, motion moves forward.

**ITEM #5:** **Ratify the July 7, 2018 Certification Exam Results:** Debbie Uehara reported there were 3 applicants registered for the exam and 1 applicant transferred to the October 6, 2018 exam. The exam ran smoothly without incident. No further comments.

MOTION by Lori Judd: That the Board ratify the test results from the July 7, 2018 certification exam. Motion seconded by Christine Alaimo, all in favor, motion moves forward.

**ITEM #6:** **Applicability of NAC 656.330 to Court Reporters and Firms:** Jocelyn Galvan of All American Court Reporters shared her concerns of those who disregard Nevada court reporting registration laws and how it is affecting her business. Ms. Galvan referred to a complaint she filed against a non-registered court reporting firm in 2016; after Ms. Galvan declined their request for court reporting services, the non-registered firm contacted their client directly to book the deposition. Subsequently, Ms. Galvan spoke with the law firm and learned the non-registered firm had previously performed approximately 50-75 depositions with the law firm. The law firm is asking the validity of the transcripts since they were produced by a non-registered firm. Based on this, Ms. Galvan is stressing the importance of educating attorneys and court reporters. In addition, Ms. Galvan reported a loss of business due to attorneys using non-registered firms and/or registered firms that offer a contracted rate for each deposition typically where insurance carriers mandate which court reporting firm an attorney may use. Contracting is prohibited in Nevada. In 2009, Debbie Uehara reported the Board published a full-page article in several Nevada legal publications to bring attention to the prohibitions of contracting and the registration requirements of court reporters and court reporting firms. A copy of the article is attached and will be kept on file. After further discussion, the Board assigned the Executive Secretary to re-draft the 2009 legal article and provide advertising costs as a starting point at the next scheduled open meeting. No further comments.

MOTION BY Peggy Elias: That the Board conduct further research and review the proposal prepared by the Executive Secretary at the next scheduled open meeting. Motion seconded by Dan Waite, all in favor, motion moves forward.

**ITEM #7:** **Transcript Format Pursuant to NAC 656.360:** Lori Judd attended a meeting with court administration where it was reported that some select court reporter invoices were withheld or random deductions were applied due to their confusion of NAC Chapter 656 formatting requirements. Ms. Judd requested this matter be addressed through the Legislative Regulations Committee. No further comments.

**ITEM #8:** **Review and Approval of 2018/2019 Fiscal Budget:** Debbie Uehara presented the 2018/2019 fiscal budget and highlighted 2 increases to annual budget; there would be an increase to the employee health insurance and computer program training. Upon review and discussion of the proposed budget, the Board approved the proposal. A copy is attached and will be kept on file. No further comments.

MOTION by Dan Waite: That the Board approve the July 1, 2018 – June 30, 2019 fiscal budget. Motion seconded by Lori Judd, all in favor, motion moves forward.

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**ITEM #9: Review and Approval of Executive Secretary’s Employment Contract:**

MOTION by Dan Waite: That the Board approves the proposed employment contract as drafted with the exception to eliminate the PERS provision from the contract pursuant to NRS 284.013(1b) and moves forward subject to the Attorney General’s Office advising the Board to provide PERS to the employee and the Board budget permits. Motion seconded by Lori Judd, all in favor, motion moves forward.

**ITEM #10: Executive Secretary’s Report:** Debbie Uehara reported there are 6 active investigations and presented the financial report for Board review; a copy of the financial report is attached and will be kept on file. No further comments.

**Item #11: Public Comments:** Gina Shrader asked to be considered as a member of the Legislative Regulations Committee. No further comments.

**ITEM #2: Next Open Meeting and Agenda Items:** The next open meeting date and agenda items will be determined at a later date.

Adjournment:

Motion by Dan Waite to adjourn the meeting at 6:32pm. Motion seconded by Peggy Elias, all in favor, meeting adjourned.