



State of Nevada
Certified Court Reporters Board

5135 Camino Al Norte, Suite 270

North Las Vegas, Nevada 89031

Phone: (702) 489-8787 Fax: (702) 489-8788

Website: www.crptr.nv.gov

Email: Reporting@nvccrb.nv.gov

DAN WAITE, ESQ., - Chairman
LORI JUDD - Vice Chairperson
PEGGY ELIAS - Board Member
HEIDI KONSTEN - Board Member

OPEN MEETING MINUTES

Date: Thursday, August 22, 2019

Start Time: 5:30pm

End Time: 6:51pm

Location: Lewis Roca Rothgerber Christie, LLP
3993 Howard Hughes Parkway, Suite 600
Las Vegas, Nevada 89169

Present:	Dan Waite	Lori Judd	Peggy Elias	Heidi Konsten
	Debbie Uehara	Justin Taruc	Gloria Perry	

Present Via TelCon:	Clara Casey	Jamie Nieve	Pamela Manning
	Christine Main Cabrajac	Sherry Graham	Lori Unruh
	Peter Hellman		Debra Morris

ITEM #1: Meeting Called to Order:

Without motion, Dan Waite called the meeting to order at 5:30pm.

Board Members:

Present: Dan Waite

Present: Lori Judd

Present: Peggy Elias

Present: Heidi Konsten

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION made by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #4: Approve Meeting Minutes:

MOTION made by Lori Judd: That the Board approves the June 17, 2019 open meeting minutes in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Peggy Elias: That the Board approves the July 9, 2019 Legislative Regulations Committee meeting minutes in its entirety. Motion seconded by Heidi Konsten, Lori Judd abstained; all others in favor, motion moves forward.

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MOTION and second by Peggy Elias: That the Board approves the July 22, 2019 closed meeting minutes in its entirety. Dan Waite, Lori Judd and Heidi Konsten abstained; motion moves forward.

ITEM #5: **Ratify the July 20, 2019 Test Results:** Debbie Uehara reported there were 4 test applicants registered and all 4 sat for the July 20th certification exam. Exam day ran smoothly without incident. No further comments.

MOTION by Peggy Elias: That the Board approves the July 20, 2019 certification exam results. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #6: **2019/2020 Fiscal Budget:** Debbie Uehara presented the proposed 19/20 fiscal budget to the Board for their review and approval. Ms. Uehara provided a copy of the previous fiscal year budget as a comparison and provided clarification to Dan Waite's queries on a few line items. A copy is attached and will be kept on file. No further comments.

MOTION by Lori Judd: That the Board approves the 2019/2020 fiscal budget as presented. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #7: **Bill Draft Requests (BDR) for the 2021 Legislative Session:** Peggy Elias presented 2 bill draft requests on behalf of the Legislative Regulations Committee; the first BDR will allow the Governor to remove a Board member for misconduct. The second BDR is to amend NRS 656.220 and provide a fee range for licensing of a court reporting firm. This change will be consistent with the current statutory language that provides a fee range for a certificate holder. Currently, a certificate fee for an individual is higher than the fee for a court reporting firm license who can employ an unlimited number of court reporters. Therefore, Ms. Elias expressed a court reporting firm should be paying more than an individual certificate. By amending NRS 656.220, the Board will have the authority to adjust the fees accordingly; by raising the court reporting firm fee or lowering the certificate fee. A copy of the BDRs is attached and will be kept on file. No further comments.

MOTION by Lori Judd: That the Board approves the bill draft request to allow the Governor to remove a Board member for misconduct, incompetence, neglect of duty or any other sufficient cause and will be submitted for the 2021 Legislative Session. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION BY Lori Judd: That the Board approves the bill draft request to amend NRS 656.220(f,g,h) and provide a fee range for court reporting firms. This BDR will be submitted for the 2021 Legislative Session. Motion seconded by Heidi Konsten, Dan Waite opposed, all others in favor, motion moves forward.

ITEM #8: **Proposed NAC Amendments:** On behalf of the Legislative Regulations Committee, Peggy Elias presented proposed housekeeping language for NAC Chapter 656. A copy of the proposed language is attached and will be kept on file.

MOTION by Lori Judd: That the Board approves the proposed language that outlines the qualifications to serve as a committee member who holds and does not hold a certificate, license or serves as a designated representative of a court reporting firm. Amendment made to section 2 and changed #2 to #1. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

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MOTION by Lori Judd: That the Board approves the proposed language in NAC 656.150 that allows the exam applicant to request an analysis of their test results for a fee. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Lori Judd: That the Board approves the proposed language to include the National Verbatim Reporters Association in NAC 656.240. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Peggy Elias: That the Board table the proposed language for NAC 656.420, 646.430 and 656.440 and assign Dan Waite to re-examine all disciplinary language in NAC Chapter 656 for further discussion. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #9: **2020 Exam Dates:** Debbie Uehara presented the 2020 exam dates for a court reporter and designated representative of a court reporting firm. A copy of the schedule is attached and will be kept on file. No further comments.

MOTION by Lori Judd: That the Board approve the proposed exam dates for 2020 with the amendment to correct the year from 2019 to 2020 for the designated representative of a court reporting firm exam. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #10: **Revised Court Reporting Firm Forms:** Debbie Uehara presented amendments for the registration and renewal of a court reporting firm forms. The changes will provide clarification of the duties of the designated representative of a court reporting firm. Dan Waite advised the Board to change the word “will” to “may” in the last statement on page 3. No further comments.

MOTION by Lori Judd: That the Board approves the changes made to the court reporting firm forms to provide clarification of the duties of the designated representative of a court reporting firm. An amendment was made to the last statement on page 3 to change the word “will” to “may”. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #11: **Executive Secretary’s Report:** Debbie Uehara presented the Board’s financial report dated August 12, 2019 and the Disciplinary Action Report that reflects all outstanding fines and penalties. A copy of both reports is attached and will be kept on file. Ms. Uehara reported there are 3 active investigations. No further comments.

ITEM #12: **Next Scheduled Meeting and Agenda Items:** The next scheduled meeting and agenda items will be determined at a later date. No further comments.

ITEM #13: **Public Comments:** No public comments.

Without motion, Dan Waite adjourned the meeting at 6:51pm.