



**State of Nevada
Certified Court Reporters Board**

6628 Sky Pointe Drive, Suite 104

Las Vegas, Nevada 89131

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SEVERIN CARLSON, Esq. - Chairman
LORI JUDD - Vice Chairperson
SHERRILL GROTHEER - Board Member

DEBBIE UEHARA - Executive Secretary

OPEN MEETING MINUTES

Date: Tuesday, May 10, 2011

Start Time: 5:40pm

End Time: 5:48pm

Las Vegas Location: State of Nevada Certified Court Reporters Board
6628 Sky Pointe Drive, Suite 104
Las Vegas, Nevada 89131

Present Las Vegas: Debbie Uehara

Via Teleconference: Severin Carlson Lori Judd Sherrill Grotheer

ITEM #1: Meeting Called to Order: The meeting was called to order by Chairman, Severin Carlson.
Board Members:
Severin Carlson – Present
Lori Judd – Present
Sherrill Grotheer – Present

ITEM #2: Approval of the Agenda:
Without motion, Severin Carlson approved the agenda. No further comments.

ITEM #3: Discussion to Appoint an Exam Administrator for the May 14, 2011 Certification Exam:
MOTION by Sherrill Grotheer: That the Board appoint Lori Judd as the exam administrator for the May 14, 2011 certification exam held at University of Phoenix. Motion seconded by Severin Carlson, all in favor, motion moves forward.

ITEM #4: Public Comments: No public comments.

ITEM #5: Board Member Comments: No Board member comments.

ITEM #6: Next Scheduled Meeting and Agenda Items: The next scheduled meeting will be on June 23, 2011 at 5:30pm. The agenda will be determined at a later date. No further comments.

ITEM #7: Adjournment:
Motion by Severin Carlson to adjourn at 5:48pm.