



State of Nevada
Certified Court Reporters Board

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PEGGY ELIAS – Chairperson
PEGGY HOOGS – Vice Chairperson
SEVERIN CARLSON, ESQ. – Board Member
CHRISTINE ALAIMO – Board Member
LORI JUDD – Board Member

OPEN MEETING MINUTES

Date: Monday, November 18, 2013
Start Time: 5:36pm
End Time: 6:59pm

Las Vegas Location: State of Nevada Certified Court Reporters Board
5135 Camino Al Norte, 2nd Floor Conference Room
North Las Vegas, Nevada 89031

Reno Location: Peggy Hoogs & Associates
435 Marsh Avenue
Reno, Nevada 89509

Present: Lori Judd Peggy Elias Severin Carlson Peggy Hoogs
Christine Alaimo Debbie Uehara Rose Marie Reynolds Barbara Johnson
Marian Brown Pava Heather Grech Mark Trafton Gina Shrader

ITEM #1: Meeting Called to Order: The meeting was called to order by Chairperson, Peggy Elias.
Board Members:

Lori Judd – Present
Peggy Elias – Present
Peggy Hoogs – Present
Severin Carlson – Present
Christine Alaimo - Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of Agenda:

MOTION by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

ITEM #4: Review and Approval of Biennial Audit:

MOTION by Lori Judd: That the Board approves the June 30, 2013 and 2012 biennial audit prepared by Heather Grech of Bradshaw, Smith & Co., LLC. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

ITEM #5: Status Check Regarding License for Gina Shrader, CCR #647:

MOTION by Lori Judd: That the Board will execute a one year probation period for Gina Shrader, CCR #647 upon receipt of her licensing payment of \$200.00 and submission of 15 continuing education credits; while on probation, Ms. Shrader will furnish a copy of her deposition book on the first and fifteenth of every month, regardless of whether she worked. Motion seconded by Christine Alaimo, all in favor, motion moves forward.

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ITEM #6: Approval of Meeting Minutes:

MOTION by Severin Carlson: That the Board approves the June 24, 2013 open meeting minutes in its entirety. Motion seconded by Lori Judd, all in favor, moves forward.

MOTION by Lori Judd: That the Board approves the October 12, 2013 closed meeting minutes in its entirety. Motion seconded by Severin Carlson, all in favor, motion moves forward.

MOTION by Lori Judd: That the Board approves the October 29, 2013 closed meeting minutes in its entirety. Motion seconded by Severin Carlson, all in favor, motion moves forward.

ITEM #7: Ratify October 12, 2013 Certification Exam:

MOTION by Peggy Hoogs: That the Board ratifies the test results from the October 12, 2013 certification exam. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #8: 2014 Board Activities: The Board will conduct quarterly open meetings and resume Legislative Regulations Committee meetings in March. No further comments.

ITEM #9: Executive Secretary's Report: Debbie Uehara presented the financial report dated November 12, 2013 for Board review. A copy is attached and will be kept on file. Ms. Uehara reported there are 3 active complaints filed against court reporters or firms. NVCRA submitted a written proposal for a continuing education program; the Board will review the proposal at the next scheduled open meeting. No further comments.

ITEM #10: Board Member Comments: No board member comments.

ITEM #11: Public Comments: No public comments.

ITEM #12: Next scheduled meeting and Agenda: The next scheduled meeting date and future agenda items will be determined at a later date. No further comments.

Adjournment:

MOTION by Severin Carlson: That the Board adjourns the meeting at 6:59pm. Motion seconded by Lori Judd, all in favor, motion moves forward.