



State of Nevada  
Certified Court Reporters Board

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PEGGY ELIAS – Chairperson  
PEGGY HOOGS – Vice Chairperson  
SEVERIN CARLSON, ESQ. – Board Member  
CHRISTINE ALAIMO – Board Member  
LORI JUDD – Board Member

## OPEN MEETING MINUTES

Date: Tuesday, February 4, 2014  
Start Time: 5:42pm  
End Time: 5:53pm

Las Vegas Location: State of Nevada Certified Court Reporters Board  
5135 Camino Al Norte, 2<sup>nd</sup> Floor Conference Room  
North Las Vegas, Nevada 89031

Present: Peggy Elias Christine Alaimo Debbie Uehara Kristy Clark

Via TelCon: Peggy Hoogs Lori Judd Severin Carlson

**ITEM #1:** Meeting Called to Order: The meeting was called to order by Chairperson, Peggy Elias.  
Board Members:

Peggy Elias – Present  
Peggy Hoogs – Present  
Severin Carlson – Present  
Christine Alaimo – Present  
Lori Judd – Present

**ITEM #2:** Public Comments: No public comments.

**ITEM #3:** Approval of Agenda:  
MOTION by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

**ITEM #4:** Approval of Meeting Minutes:  
MOTION by Lori Judd: That the Board approves the November 18, 2013 open meeting minutes in its entirety. Motion seconded by Peggy Hoogs, all in favor, moves forward.

**ITEM #5:** NVCRA's Continuing Education Program for the 2014 Annual Convention:  
MOTION by Lori Judd: That the Board approves the Nevada law study program submitted by the Nevada Court Reporters Association to conduct a seminar at their annual convention held on March 28 through March 30, 2014 to provide court reporters an opportunity to earn 2 Nevada law continuing education credits. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

**ITEM #6:** Renewal of Executive Secretary's Employment Contract:  
MOTION by Lori Judd: That the Board approves the contract of employment for the Executive Secretary, Deborah Uehara with the amended contract period of February 15, 2014 through February 2016. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.

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**ITEM #7:** **Executive Secretary's Report:** Debbie Uehara presented the financial report dated January 27, 2014 for Board review. A copy is attached and will be kept on file. Ms. Uehara reported there are 3 active complaints filed against court reporters or firms and no written comments were submitted. No further comments.

**ITEM #8:** **Board Member Comments:** Peggy Elias stated it would be helpful that all future Board activities held during the week begin at 5:45pm to provide travel time for Board and public members to arrive from their employment. No further comments.

**ITEM #9:** **Public Comments:** No public comments.

**ITEM #10:** **Next scheduled meeting and Agenda:** The next scheduled meeting date and future agenda items will be determined at a later date. No further comments.

Adjournment:

MOTION by Lori Judd: That the Board adjourns the meeting at 5:53pm. Motion seconded by Peggy Hoogs, all in favor, motion moves forward.