



State of Nevada
Certified Court Reporters Board

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SEVERIN CARLSON, ESQ. – Chairman
CHRISTINE ALAIMO – Vice Chairperson
LORI JUDD – Board Member
PEGGY ELIAS – Board Member
HEIDI KONSTEN – Board Member

OPEN MEETING MINUTES

Date: Thursday, September 3, 2015

Start Time: 5:30pm

End Time: 6:57pm

Location: Litigation Services
3770 Howard Hughes Parkway, Suite 300
Las Vegas, Nevada 89169

Present: Severin Carlson Christine Alaimo Lori Judd Peggy Elias
Heidi Konsten Debbie Uehara Heather Grech

Via TelCon: Debbie Arnaud Mary Cox Daniel Kevin Daniel Peggy Isom
Angelique Ferrio

ITEM #1: Meeting Called to Order: The meeting was called to order by Chairman, Severin Carlson.
Board Members:
Severin Carlson – Present
Christine Alaimo – Present
Lori Judd – Present
Peggy Elias – Present
Heidi Konsten - Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of Agenda:
MOTION by Peggy Elias: That the Board approves the agenda in its entirety. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #4: Approval of Biennial Audit:
Motion by Peggy Elias: That pursuant to NRS 218G.400, the Board approves the biennial audit for fiscal years ending in 2014 and 2015 prepared by Bradshaw, Smith & Co., LLC. Motion seconded by Christine Alaimo, all in favor, motion moves forward.

ITEM #5: Approval of Meeting Minutes:
MOTION by Lori Judd: That the Board approve the June 1, 2015 open meeting minutes in its entirety. Motion seconded by Peggy Elias, all in favor, motion moves forward.

ITEM #6: Request to Waive Suspension and Penalty Fees by Sharon Sherr Remy: At the request of Ms. Sherr Remy, this item was moved to the next scheduled open meeting. No further comments.

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ITEM #7: Amend Signatories for Nevada State Bank Accounts:

MOTION by Peggy Elias: That in addition to Severin Carlson, Lori Judd and Peggy Elias, the Board will add Heidi Konsten as a signatory to the Nevada State Bank accounts held by the State of Nevada Certified Court Reporters Board. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #8: Approval of the 2015-2016 Fiscal Budget: Executive Secretary, Debbie Uehara presented the proposed budget for the fiscal year of 2015-2016. A copy is attached and will be kept on file.

MOTION by Heidi Konsten: That the Board approve the 2015-2016 fiscal budget with the amendment to include a \$75.00 per month Legislative Fund. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #9: Bill Draft Requests for the 79th Session of the Nevada Legislature: The Board allocated a Legislative Fund in item #8 to obtain the services of a lobbyist to support bill drafts developed by the Board. No further comments.

ITEM #10: Continuing Education Qualifications for Inactive Court Reporters: Executive Secretary, Debbie Uehara presented amended NAC Chapter 656 language to waive the requirements to earn and submit continuing education credits for court reporters to qualify for inactive status. A copy of the proposed language is attached and will be kept on file.

MOTION by Peggy Elias: That the Board move forward to amend NAC Chapter 656, specifically NAC 656.170, to waive the requirements for court reporters to earn and submit continuing education credits to qualify for inactive status. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #11: Amend NAC Chapter 656 Language to Provide Clarification on Licensing Fees and Deadlines for Court Reporters and Court Reporting Firms: This item will be forwarded to the Legislative Regulations Committee for further review and discussion. No further comments.

ITEM #12: Amend NAC Chapter 656 Language to Provide Clarification on Continuing Education Deadlines and Penalties for Court Reporters and Court Reporting Firms: This item will be forwarded to the Legislative Regulations Committee for further review and discussion. No further comments.

ITEM #13: Develop Language in NAC Chapter 656 to Provide a Court Reporter a Dormant Status Due to a Medical or Family Hardship: This item will be forwarded to the Legislative Regulations Committee for further review and discussion. No further comments.

ITEM #14: Develop Language in NAC Chapter 656 that will Waive a Court Reporter or Court Reporting Firm's Late Fee and/or Suspension Due to Non-Delivery by Postal Service or Extenuating Circumstances: This item will be forwarded to the Legislative Regulations Committee for further review and discussion. No further comments.

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- ITEM #15:** **Executive Secretary's Report:** Debbie Uehara reported there are no active complaints or written comments received by the Board's office. A copy of the financial report is attached and will be kept on file. No further comments.
- ITEM #16:** **Board Member Comments:** Lori Judd proposed to create a repository for officials who work in court. No further comments.
- ITEM #17:** **Public Comments:** Mary Cox Daniel inquired on the status of BDR 143. The State of Nevada Certified Court Reporters Board was not included in final bill that would provide reciprocity to military spouses. No further public comments.
- ITEM #18:** **Next Scheduled Open Meeting and Agenda:** The next scheduled meeting date and future agenda items will be determined at a later date. No further comments.

Adjournment:

MOTION by Peggy Elias: That the Board adjourn the meeting at 6:57pm. Motion seconded by Lori Judd, all in favor, motion moves forward.