



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

5135 Camino Al Norte, Suite 270 North Las Vegas, Nevada 89031

Phone: (702) 489-8787

Website: www.crptr.nv.gov Email: NVCCRB@gmail.com

Board Members:

PEGGY ELIAS – Chairperson

Court Reporter Member

HEIDI KONSTEN – Vice Chairperson

Court Reporter Member

DAN WAITE, Esq. – Board Member

Attorney Member

LORI JUDD – Board Member

Court Reporter Member

VACANT

Public Member

OPEN MEETING MINUTES

Date: Tuesday, August 24, 2021

Start Time: 5:30pm

End Time: 7:09pm

Location: Virtual Zoom Meeting – no physical location due to COVID-19 quarantine.

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|---------------------|---------------------|-----------------|-----------------|-------------------|
| Present Via TelCon: | Peggy Elias | Dan Waite | Lori Judd | Justin Taruc |
| | Debbie Uehara | Gina Shrader | Daniel Mann | Dani Bixler |
| | Marcia Leonard | Jane Efaw | Lisa Brenske | Teresa Stephanoff |
| | Peggy Isom | Yolanda Henry | Ellen Goldstein | Noel Gillette |
| | Diane Lewis | Lor Ann Landers | Dana Young | Jamie Nieve |
| | Pauline May | Lori Unruh | Kathy DiLorenzo | Rhonda Norberg |
| | Allyson Ash-Hoyman | William LaBorde | Pam Manning | Cheryl Gardner |
| | Rhonda Hall-Breuwet | Michelle Young | Romona McGinnis | Allyson Harris |

ITEM #1: Meeting Called to Order:

Without motion, Peggy Elias called the meeting to order at 5:30pm.

Board Members:

| | |
|---------------|-------------|
| Peggy Elias | Present |
| Heidi Konsten | Not Present |
| Dan Waite | Present |
| Lori Judd | Present |

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION by Lori Judd: That the Board approves the agenda in its entirety. Motion seconded by Dan Waite, all in favor, motion moves forward.

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ITEM #4: Approve Meeting Minutes:

MOTION by Dan Waite: That the Board approves the May 27, 2021 open meeting minutes with the amendment to agenda item #5 to read, “Mr. Waite encouraged Ms. Shrader to consult with her attorney and to continue to seek clarification from the Board with specific questions”. Motion seconded by Lori Judd, all in favor, motion moves forward.

MOTION by Dan Waite: That the Board approves the July 30, 2021 closed meeting minutes in its entirety. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #5: Ratify the July 2021 Certification Exam Test Results: Debbie Uehara reported by re-scheduling the July exam to work around NCRA’s expo held in Las Vegas, it provided an increased enrollment for the 2 exams. The first exam was held on July 29th with 5 applicants. The second exam was held on July 30th with 6 applicants. Ms. Uehara reported the closed meeting took place on July 30th and confirmed 4 applicants passed the July 29th exam and 6 applicants passed the July 30th exam. No further comments.

MOTION by Lori Judd: That the Board approves the July 29, 2021 and July 30, 2021 test results for court reporters. Motion seconded by Dan Waite, all in favor, motion moves forwards.

ITEM #6: Re-Appoint Legislative Regulations Committee Members:

MOTION by Dan Waite: That the Board will appoint William La Borde and Pauline May to continue serving on the Legislative Regulations Committee through 2022. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #7: LCB File No. R172-20 to Workshop:

MOTION by Dan Waite: That the Board approves LCB File No. R172-20 and will proceed to workshop. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #8: LCB File No. R010-21 to Workshop:

MOTION by Dan Waite: That the Board approves LCB File No. R010-21 and will proceed to workshop. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #9: Appoint Successive Exam Committee Chair: Lori Judd currently serves as the Exam Committee Chairperson and her term will expire on October 31, 2021. A discussion ensued to determine her successor. No further comments.

MOTION by Dan Waite: That the Board will appoint Heidi Konsten as the Exam Committee Chairperson beginning November 1, 2021 through January 31, 2023. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #10: **Appoint Successive Supervisor for Gina Shrader, CCR #647, Case No. 2019-C004:** Lori Judd currently serves as Gina Shrader’s supervisor regarding complaint Case No. 2019-C004. Ms. Judd’s term expires on October 31, 2021. A discussion ensued to appoint Heidi Konsten as the successor pursuant to the Order for Probation. Ms. Judd will update Ms. Konsten on all matter related to the case. No further comments.

MOTION by Lori Judd: That the Board will appoint Heidi Konsten as Gina Shrader’s supervisor related to Case No. 2019-C004 to begin on November 1, 2021. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #11: **Appoint Successive Employee Supervisor:** Debbie Uehara proposed certain duties be rotated among the Board members annually. She suggested the Chair will continue to oversee the meeting agendas and the Vice Chair would be assigned as the Employee Supervisor; this rotation will familiarize the Board members to the various administrative functions of the office. Lori Judd currently serves as the Employee Supervisor and her term will expire on October 31, 2021. A discussion ensued to determine her successor. No further comments.

MOTION by Lori Judd: That the Board will appoint Heidi Konsten to serve as the Employee Supervisor beginning November 1, 2021. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #12: **Eligibility Requirements for Certification Exam for Court Reporters:** This matter was tabled until the Board receives advice from their Deputy Attorney General, Justin Taruc. No motion. No further comments.

ITEM #13: **Amend Certification Exam Form:** Debbie Uehara presented a revised form to register for the certification exam. It was determined that any applicant who answers “yes” under the disciplinary section of the form, must appear before the Board. The following changes were presented:

- It was recently discovered that NRS 656.170 and NRS 656.180 conflict with each other and it was determined to include a disclaimer on the form that reads:
“Under the provisions of NRS 656.170(c4)(d1,2), I understand that I am eligible to take the certification exam and if I pass the examination, I will be required to obtain my RPR or CVR certificate before I am able to register for my Nevada court reporter’s certificate”.
- Delete the U.S. citizen question. In 2019, AB275 removed the requirement to be a U.S. citizen.
- Keep Current Employment section. This information serves helpful when attempting to locate a court reporter.
- Other housekeeping amendments.

A copy is attached and will be kept on file. No further comments.

MOTION by Peggy Elias: That the Board approves the amended certification exam form. Motion seconded by Dan Waite, all in favor, motion moves forward.

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ITEM #14: Establish Procedures to Register for a Certificate: Debbie Uehara presented the form to register for a certificate. It was determined that any applicant who answers “yes” under the disciplinary section of the form, must appear before the Board. No further comments.

MOTION by Dan Waite: That any applicant who submits an application to register for a certificate and has disciplinary action taken against them by any licensing agency or regulatory Board or has been convicted of any violation of any law must appear before the Board for review. Motion seconded by Lori, all in favor, motion moves forward.

ITEM #15: Establish Procedures to Renew a Certificate: Debbie Uehara presented the form to renew a certificate. It was determined that any court reporter who answers “yes” under the disciplinary section of the form, must appear before the Board. No further comments.

MOTION by Peggy Elias: That any court reporter who submits their renewal application and has disciplinary action taken against them by any licensing agency or regulatory Board or has been convicted of any violation of any law must appear before the Board for review. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #16: 2021-2022 Fiscal Budget: Debbie Uehara presented the proposed 22FY budget to the Board. A copy is attached and will be kept on file. Lori Judd acknowledged Ms. Uehara’s efforts on overseeing the budget. No further comments.

MOTION by Lori Judd: That the Board approve the 2021-2022 fiscal budget as presented. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #17: Executive Secretary’s Report: Debbie Uehara presented the balance sheet dated August 16, 2021. Ms. Uehara reported there were no changes to the Disciplinary Action Report. Copies of both reports are attached and will be kept on file. No further comments.

ITEM #18: Public Comments: No public comments.

ITEM #19: Next Open Meeting Date and Agenda Items: The next open meeting date and agenda items will be determined at a later date. No further comments.

Without motion, Peggy Elias adjourned the meeting at 7:09pm.