



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

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PEGGY ELIAS – Chairperson
Court Reporter Member

HEIDI KONSTEN – Vice Chairperson
Court Reporter Member

DAN WAITE – Board Member
Attorney Member

LORI JUDD – Board Member
Court Reporter Member

VACANT
Public Member

OPEN MEETING MINUTES

Date: Tuesday, March 16, 2021
Start Time: 5:31pm
End Time: 6:21pm

Location: Virtual Zoom Meeting – no physical location due to COVID-19 quarantine.

Present Via TelCon:	Peggy Elias	Heidi Konsten	Dan Waite	Lori Judd
	Justin Taruc	Debbie Uehara	Judith Schonlau	Donna McCord
	Diane Lusich	Dani Bixler	Robert Balian	Teresa Stephanoff
	Joanie Grime	Christine Amundson	Linda Sprague	Debbie Dibble
	Connie Petrazio	Marcia Leonard	Penelope Nisotis	Isolde Zihn
	Judy Kelly	Diane Brumley	Donna Mize	Tiffany Elkington
	Gloria Perry	Karen Bryson	Cathy Wood	Gina Lamm
	Pauline May	April Chandler	Dawn Gustin	Carre Lewis
	Randi Walker	Mike Hensley	Kathy Jackson	Joanne Melendez
	Christy Joyce	Jane Efaw	Susan Naylor	Vicki Larsen
	Laura Axelson	Deborah Parker	Christine Phipps	Johanna Vorce
	Rachel Barkume	Lisa Brenske	Kim Farkas	Jualita Stewart
	Dana Richardson			

ITEM #1: Meeting Called to Order:

Without motion, Peggy Elias called the meeting to order at 5:31pm.

Board Members:

Present: Peggy Elias

Present: Heidi Konsten

Present: Dan Waite

Present: Lori Judd

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION by Dan Waite: That the Board approves the agenda in its entirety. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #4: Approve Meeting Minutes:

MOTION by Lori Judd: That the Board approves the revised January 12, 2021 open meeting minutes; amendment made in item #6, last paragraph that prohibits Ms. Shrader from working in any district court room. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Dan Waite: That the Board approves the January 26, 2021 open meeting minutes in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

MOTION by Lori Judd: That the Board approves the February 2, 2021 closed meeting minutes in its entirety. Motion seconded by Dan Waite. Heidi Konsten not present, all others in favor, motion moves forward.

MOTION by Dan Waite: That the Board approves the March 2, 2021 Legislative Regulations Committee meeting minutes in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #5: NVCRA’s Virtual Continuing Education Programs: Kim Farkas, President of the Nevada Court Reporters Association presented their proposal to host 3 virtual seminars to earn Nevada law credits. Each program will consist of 40 randomly generated questions relating to court reporting laws in Nevada. Moving forward, Peggy Elias suggested the Board be provided the opportunity to review the program and question bank. A copy of their proposal is attached and will be kept on file. No further comments.

MOTION by Lori Judd: That the Board approves NVCRA’s proposal to host 3 virtual seminars to earn Nevada law credits. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #6: Exam Committee Report: Lori Judd shared a recap of the February 2, 2021 closed meeting. A committee was formed to conduct a periodical review of the certification and firm exam question banks. The committee vetted each question. Any question deemed out dated was removed from the bank. The committee increased the certification exam to 175 questions and allocated the questions in each section to create a Nevada law weighted exam. The questions included in Clara Casey’s home study program on Nevada law were added to both exams. No further comments.

ITEM #7: Bill Draft Request Update – 81st Legislative Session: This agenda item was moved to the next scheduled open meeting.

ITEM #8: Bill Draft Request for the 82nd Legislative Session: Peggy Elias presented her proposal on the need to regulate legal videographers in the state of Nevada; a proposal that was approved by the Legislative Regulations Committee on March 2, 2021. Ms. Elias stated the intent of the bill is to provide oversight and protect the public from misleading practices; such as a videographer providing court reporting services and certifying transcripts. Ms. Elias underscored; the Certified Court Reporters Board is not proposing to govern videographers; the Board is only introducing a bill to regulate legal videographers. She went on to say, the Legislature will determine if a new board will be created to govern videographers or if they will fall under the authority of another board; ultimately, it is up to the Legislature. No further comments.

MOTION by Dan Waite: That the Board approves the proposal to formulate a bill draft request for the 82nd Legislative Session in 2023 to regulated legal videographers. Motion seconded by Lori, all in favor, motion moves forward.

ITEM #9: **Establish a Committee to Oversee the Bill Draft Request Regulating Legal Videographers:** Peggy Elias recommended the Board establish a committee to oversee the creation of the bill draft request to regulate legal videographers for the 82nd Legislative Session in 2023. No further comments.

MOTION by Dan Waite: That the Board will appoint the following people to serve on the Legal Videographer Certification Committee:

- Pauline May – Chairperson
- Gloria Perry – Vice Chairperson
- Becky Ulrey
- Peggy Elias
- Heidi Konsten
- Michelle Ferreyra

The Chair may appoint additional members to the committee at her discretion creating a balance of legal videographers and court reporters in its membership. Motion seconded by Lori Judd, all in favor, motion moves forward.

ITEM #10: **Proposed Regulation – Court Reporting Firm Requirements:** Peggy Elias presented proposed language that would require court reporting firms to use their registered name and firm number when advertising or soliciting court reporting services. Their registered name should also be used on their websites and in their email addresses. This practice will ensure an efficient way for court reporters and court reporting firms to identify and confirm their registry with the Board. A copy of the proposed language is attached. No further comments.

MOTION Lori Judd: That the Board approve the proposed language that requires court reporting firms to use their registered name and firm number on their website, email addresses and when advertising or soliciting court reporting services. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #11: **Appointment of Board Representatives to Appear Before the Nevada Legislature:** In response to Roslie Bordelove, Chief Deputy Attorney General’s memo dated February 5, 2021, she mentions Board members may not appear on behalf of their Board in front of the Legislature unless specifically authorized to do so during a public meeting. A discussion ensued and it was determined to authorize all 4 Board members to ensure availability to represent the Board. No further comments.

MOTION by Heidi Konsten: That the Board authorize all 4 Board members the ability to appear before the Nevada Legislature and represent the Board. Motion seconded by Dan Waite, all in favor, motion moves forward.

ITEM #12: Disciplinary Procedures – Pursuant to NRS 656 and NAC 656: Debbie Uehara presented the administrative process when a certificate or licensee holder is non-compliant for administrative matters such as; failure to notify the Board of a name or address change, ownership change, change of a designated firm representative, etc. they are issued a non-compliance notice and granted 30 days to respond and resolve the matter. Ms. Uehara reported most cases are resolved within the 30 days. Since the current practice of issuing a non-compliance notice is effective, the Board would like to continue this practice. No further comments.

MOTION by Lori Judd: That the Board continue the practice of issuing a non-compliance notice to certificate and license holders for administrative violations. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #13: Executive Secretary’s Report: Debbie Uehara presented the financial and disciplinary action report. A copy of both reports is attached and will be kept on file. Ms. Uehara reported the following:

- 1 – Active complaint and investigation
- 1 – Closed complaint; no violation

ITEM #14: Public Comments: No public comments.

ITEM #15: Next Open Meeting Date and Agenda Items: Dan Waite requested a 2021 BDR update on the next agenda. The next open meeting date and additional agenda items will be determined at a later date. No further comments.

Without motion, Peggy Elias adjourned the meeting at 6:21pm.