



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

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Board Members:

PEGGY ELIAS – Chairperson

Court Reporter Member

HEIDI KONSTEN – Vice Chairperson

Court Reporter Member

WILLIAM LABORDE – Board Member

Court Reporter Member

LISA McGRANE – Board Member

Public Member

KEVIN DIAMOND – Board Member

Attorney Member

OPEN MEETING MINUTES

Date: Wednesday, May 3, 2023

Start Time: 5:32pm

End Time: 6:20pm

Location: Virtual Zoom Meeting via Zoom

Present Via Zoom:	Peggy Elias	Heidi Konsten	William LaBorde	Kevin Diamond
	Debbie Uehara	Joel Bekker	Brian Ruiz	Leslie Rosenthal
	Tiffany Elkington	Joann Melendez	Karen Jones	Penelope Nisotis
	Libby Stewart	Ana Torres	Janice David	Carla Bywaters
	Shanyelle King	Kendall Heath	Rhonda Hall Breuwet	Kellie Peterson
	Gail Willesy	Kristine Fluker	Mark Ivey	Janice Eidd Meadows
	Kathy DiLorenzo	Rose Heffernan	Johanna Vorce	Deirdre Rand
	Monice Campbell	Lisa Moskowitz	Gary Decoster	Cindy Pfingston
	Robert Balian	Irene Nakamura	Debbie Arnaud	Kathy Terhune
	Carrie Lewis			

ITEM #1: Meeting Called to Order:

Without motion, Peggy Elias called the meeting to order at 5:32pm.

Board Members:

Peggy Elias	Present
Heidi Konsten	Present
William LaBorde	Present
Lisa McGrane	Not Present
Kevin Diamond	Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION by William LaBorde: That the Board approves the agenda in its entirety. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

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ITEM #4: Approval of Meeting Minutes:

MOTION by Kevin Diamond: That the Board approves the March 1, 2023 open meeting minutes in its entirety. Motion seconded by William LaBorde, all in favor, motion moves forward.

MOTION by Kevin Diamond: That the Board approves the April 10, 2023 public hearing minutes in its entirety. Motion seconded by William LaBorde, all in favor, motion moves forward.

MOTION by Kevin Diamond: That the Board approves the April 21, 2023 closed meeting minutes in its entirety. Motion seconded by William LaBorde, all in favor, motion moves forward.

ITEM #5: Disciplinary Hearing Case No. C-2022-002 Compass Reporting, Firm #115F: NAC 656.250(a) requires a Nevada court reporting firm to hold a Nevada business address. Compass Reporting, Firm #115F failed to provide a valid address. The designated firm representative, Brian Ruiz, failed to respond to the non-compliance notice and the complaint within the allotted time. Mr. Ruiz appeared before the Board and the Adjudication Agreement and Order of Resolution of Complaint was approved by the Board. Compass Reporting, Firm #115F was ordered to pay \$500.00 to the General Fund and \$2,159.25 to the Board for legal fees; both shall be due upon the effective date of this agreement. No further comments.

MOTION by Kevin Diamond: That the Board approves the Adjudication Agreement and Order of Resolution of Complaint. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #6: Board Action Against Former Executive Secretary Dawn M. Jackson: Based on his findings, Kevin Diamond felt the best course of action is to file a suit against Dawn M. Jackson. Mr. Diamond suggested using an outside agency to locate and conduct an asset check on Ms. Jackson to determine the feasibility of taking further action on this matter. No further comments.

MOTION by Kevin Diamond: That the Board authorize up to \$700.00 to obtain an independent investigator to locate Dawn M. Jackson. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #7: Senate Bill 160 Update: Peggy Elias requested to move this agenda item to a future open meeting. Kevin Diamond commented Senate Bill 160 passed the House and did not move to the Senate. He felt good progress was made resulting from various meetings and discussions that helped people better understand the intent of the bill. Mr. Diamond further stated, the bill was not intended to promote court reporting or take away employment from videographers; the bill was introduced to protect the public. He expressed his appreciation for everyone's hard work. No further comments.

ITEM #8: April 21, 2023 Certification Exam Results: Debbie Uehara reported 3 applicants registered for the April 21, 2023 certification exam. 1 applicant transferred to the October exam. The exams were graded in closed session following the completion of the exam. 2 applicants passed the exam with 52 errors or less. No further comments.

MOTION by William LaBorde: That the Board ratify the test results from the April 21, 2023 certification exam. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

ITEM #9: **Electronic Payment Fees:** Debbie Uehara suggested charging a service fee for electronic payments to offset merchant service fees to the Board. Nevada State Bank's Clover account charges a 2.9% fee on each debit and credit card transaction. No further comments.

MOTION by William LaBorde: That the Board charge a 2.9% service fee for each debit and credit card transaction. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

ITEM #10: **Executive Secretary's Employment Duties:** The Board reviewed and confirmed the Executive Secretary's job description was well defined and did not require further clarification. Peggy Elias confirmed the health insurance entitlement was paid in full by the Board. Ms. Elias suggested to provide a raise for the Executive Secretary. No further comments.

MOTION by Peggy Elias: That the Board grant a \$2.00 per hour raise, paying the Executive Secretary \$32.00 per hour. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

ITEM #11: **Executive Secretary's Report:** Debbie Uehara presented the balance sheet dated April 27, 2023. A copy is attached and will be kept on file. Ms. Uehara reported Shanyelle King, CCR #943, case #C2022-001 fulfilled the requirements outlined in her Adjudication Agreement. Ms. King submitted the required continuing education credits and paid the legal fees in full on March 14, 2023. Ms. Uehara will issue a letter of closure to Ms. King. Ms. Uehara asked the Board to consider consolidating the Board's CD and checking account. No further comments.

ITEM #12: **Public Comments:** Mark Ivey affirmed his opposition to Senate Bill 160. Mr. Ivey stated Senate Bill 160 was not tabled to the next session; the bill was killed. He went on to share that no one he spoke with in the Legislature supported this bill. Monice Campbell sought verification of renewal and continuing education credit deadlines. No further comments.

ITEM #13: **Next Open Meeting:** The next scheduled open meeting date and agenda items will be determined at a later date.

ITEM #14: **Final roll call for credit.**

ITEM #15: **Adjournment:**

Motion by William LaBorde to adjourn the meeting at 6:20pm. Motion seconded by Heidi Konsten.